



ML RESEARCH GROUP

* 2322 S. McClintock Drive , Tempe, Arizona 85282 * Toll Free (800) 253- 9022 * Fax (480) 237-1179 *
* www.mlresearchgroup.com * inquiries@mlresearchgroup.com *

REQUEST FOR TRACING BANK ACCOUNT/LIQUID ASSETS

BY SUBMITTING THIS REQUEST, YOU CONFIRM THAT YOU HAVE READ OUR TERMS AND CONDITIONS NOTICE ATTACHED TO THIS REQUEST FORM (ALSO AVAILABLE ON OUR WEB SITE) AND AGREE TO ITS CONTENTS THEREIN.

FEE:

Our fee is \$348 per bank (and includes details for up to 10 accounts located at each bank)

If you wish to place a cap on the number of banks that we report to you, please note that number here _____

If a number is not provided, we will report ALL banks located with accounts and invoice accordingly.

THE INFORMATION YOU WILL RECEIVE, INCLUDES:

* BANK NAME & ADDRESS * TELEPHONE NUMBER(S) * ACCOUNT NUMBER(S) * SIGNOR(S) * CURRENT BALANCE(S)

TURN-AROUND TIME: 3-5 Business days

Rush Service Requested? _____ No _____ Yes (Additional \$75.00 fee)

REQUESTOR'S DETAILS:

Request Date: ____/____/____ **Law Firm:** _____

Attorney Name: _____ **Contact Name:** _____

Street Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail: _____

Telephone: _____ **Fax:** _____

File Name/Firm Reference Number: _____

Any additional pertinent information or instructions: _____

DETAILS ON THE INDIVIDUAL/ENTITY BEING TRACED:

Individual/Entity's First Name: _____ **Last Name:** _____

Individual/Entity's Street Address: _____

City: _____ **State:** _____ **Zip:** _____ **Telephone:** _____

SSN/FEIN# : _____ **Individual/Entity's Birth Date:** ____/____/____

WE ALSO LOCATE:

STOCKS, BONDS, TRUST ACCOUNTS & OFFSHORE ACCOUNTS

EMAIL US FOR DETAILS inquiries@mlresearchgroup.com



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TERMS AND CONDITIONS NOTICE REGARDING TRACING BANK ACCOUNTS/LIQUID ASSETS REQUEST

FEES & BILLING

OUR TERMS OF BUSINESS are net 15 days, unless prior arrangements have been made. The fifteen (15) days begins from the date your office receives the faxed report and invoice from us. Invoices not paid within twenty (20) days are subject to a ten dollar (\$10) per day penalty, with no ceiling on the number of penalty days. Invoices not paid within ninety (90) days will result in collections actions and the pursuit of legal remedies that may be available.

FEES QUOTED on the Request Form are per bank researched and includes detail for up to ten (10) accounts located at each bank

IN SITUATIONS WHERE INCOMPLETE OR INACCURATE information has been provided to our office at the commencement of the trace, we will do our best to notify you of any additional fees that may become applicable as a result.

ALL RUSH cases are placed ahead of all NON RUSH cases, however, the RUSH fee is waived when the requested information is not obtained or if the investigation has taken in excess of seven (7) business days.

TERMINATION of a submitted request will result in a \$348 Termination fee. Terminations or any changes to the initial Request Form must be faxed to our office immediately. Verbal requests cannot be accepted.

TO AVOID BEING INVOICED for accounts already known to exist, please indicate the account information on the Request form when submitting your request. We have no way of knowing which account(s), if any, you are aware of, unless they are made known to us at the time of your request submission.

DISPUTES OF FEES must be brought to our attention within ninety (90) days from the date of invoice or they shall be deemed to be valid.

DEFINITIONS

BANK INFORMATION shall be defined as the bank name, address, telephone, account number(s), type of account, name(s) on account and current balances.

TERMINATION shall be defined as the termination or cancellation of any search or request at any point following our receipt of the request.

PROCESS

AVERAGE TURNAROUND time for our research is ten (10) business days.

SEARCHES ARE PERFORMED under the name and social security number only.

ALL RESULTS will be faxed to the client immediately upon completion of our research with an applicable invoice.

DISCLAIMER

ML Research Group uses reasonable care to obtain accurate and up to date information from sources considered reliable. It is believed that all information provided is accurate, however the ML Research Group makes no warranty or guarantee, either expressed or implied, that the information provided herein is correct, since the information has been obtained from supplementary sources. You should not make a decision to proceed based solely upon the information provided herein, but should also use reasonable care and utilize other sources of information that are available to you in order to make your decision as to how to proceed.